

# Topcliffe Parish Council

Minutes of the Ordinary Meeting of Topcliffe Parish Council held on  
Thursday 4th November at 7.00pm in the village hall.

**Present:** Cllr J Moores (Chairman), Cllr B Collard and Cllr M Morley.

**Also present:** Two members of the public, Cllr P Bardon, Cllr M Robson and Alexandra Little, Clerk.

## **21/059 Apologies**

**It was resolved that apologies be received and accepted from Cllr T Bruce and Cllr R Beckwith.**

**County Cllr Baker was not present.**

## **21/060 No Declarations of Interest**

## **21/061 Members of the Public**

One member of the public asked if there have been any HGV prosecutions and the Chairman advised there was one.

A resident asked if there was an opportunity to improve Jubilee Gardens, looking to create a space of tranquility.

They will make a plan and bring this back to the next meeting.

## **21/062 Reports from Ward Councillors**

Cllr Robson noted a document from the government to give guidance for the safety of elected councillors.

He also advised that the leisure centre has reopened and the improvements have been well received.

## **21/063 Minutes**

**It was resolved that the minutes of the Ordinary Meeting held on 7th October 2021 be signed as a correct record**

## **21/064 To Consider Issues Relating to Parish Open Spaces including:**

- a. Update on Dalton Industrial Estate Development - see 21/067
- b. A HGV Update has been received in an email from Cllr Beckwith. Thanks were offered to him for his determination to follow this up and one prosecution is underway. The updated village weight limit restrictions were consulted on until 25th October and feedback is positive so far. Two trading standards monitoring exercises have been undertaken and this was effective.
- c. The Village Tidy Day was successful and is still an ongoing project. The Village was litter picked, signs have been cleaned and the shelter in the cemetery was updated. Thanks were offered to everyone involved as it was a successful day with many residents involved. HDC was thanks for the equipment.
- d. The Playing Field sheep problem seems to have been resolved.
- e. The Bowling Club Chairman and Parish Council Chairman met the farmer and discussed the possibility of giving access to the club regarding parking. This is an ongoing matter.
- f. The Sheep Wash had been visited and a contractor would tackle the weeds and reseed with Wildflowers. This will be done as soon as possible.

## **21/065 To consider current Grass Cutting arrangements and to agree tender process**

**It was resolved that the Clerk will prepare a tender document and send this to at least three contractors with a submission date of 31st December.**

## **21/066 Finance**

To approve payments

Additional payments     Remembrance wreath £17  
   Paint for the fencing £154.82 and £135.78.

No receipts received.

**It was resolved that payments be approved and receipts noted**

**Appendix i**

**Signed**  
**Chairman**  
**Date**

# Topcliffe Parish Council

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To consider a request for a donation from Seedlings Nursery. The Nursery has raised £1026 and is in need of £1500.  
**It was resolved that the Parish Council will donate £474 to top the fundraising to £1500**

To review the budget to date and agree the required precept for 2022/2023

**It was resolved the precept be increased to £14,000 for the financial year 2022/2023**

## **21/067 Planning Applications**

21/02163/FUL Application to cover use classes B2, B8 and E(g) for extensions and restructuring of existing production facility into newly acquired land at Wagg Foods.

It was resolved that the Parish Council will comment regarding this application and that Cllr Robson will call this into planning committee.

## **21/068 Members Reports/Observations**

1. War Memorial pictures will be sent to the church for them to assess if a faculty is needed.
2. The gates at the Cemetery are in need of repair and the wall is also damaged. A working party will review it.

## **21/069 Correspondence**

1. Emails have been circulated between meeting and require no further action

## **21/070 Next Meeting**

It was resolved the date and time of the next meeting be Thursday 2nd December 2021 at 7.00pm

The meeting closed at 8.07pm

**Signed**  
**Chairman**  
**Date**