

# Topcliffe Parish Council

Minutes of the Ordinary Meeting of Topcliffe Parish Council held on  
Thursday 2nd December at 7.00pm in the village hall.

**Present:** Cllr J Moores (Chairman), Cllr R Beckwith, Cllr B Collard and Cllr M Morley.

**Also present:** Three members of the public, Cllr B Baker, Cllr P Bardon, Cllr M Robson and Alexandra Little, Clerk.

## 21/071 Apologies

**It was resolved that apologies be received and accepted from Cllr A Bruce**

## 21/072 No Declarations of Interest

## 21/073 Members of the Public

A member of the public made a short presentation regarding the Jubilee Gardens and their ideas to develop the site into a tranquillity space.

Cllr Moores thanked the resident for the work put into this plan and requested it be circulated to councillors for further consideration and funding opportunities. It will be brought back to the meeting in March 2022.

## 21/074 Reports from Ward Councillors

Cllr Robson advised that the planning application for IPN has not moved further forward as there is additional consultation necessary. It will also go to the planning committee for a decision.

Cllr Robson has received a draft copy of the s106 conditions for planning for Dalton 49 and he will send this to Cllrs Moores and Bruce.

A tour of the crematorium site is being arranged for residents from the surrounding areas by Mr Allen.

Thanks were offered to Cllr Robson for recognising the two Hambleton Heroes at the recent Lunch Club.

## 21/075 Minutes

**It was resolved that the minutes of the Ordinary Meeting held on 4th November 2021 be signed as a correct record**

## 21/076 To Consider Issues Relating to Parish Open Spaces including:

1. HGV Update: A meeting is taking place regarding the signage for Dalton 49 and the zoning is progressing. With enforcement, Operation Spartan is now Op Snap and these are not looking at HGV offences. However there is a new road safety team and the Police Officer concerned has met with Cllrs Beckwith and Moores. He can put more presence in the village and check vehicles coming in and out of the village for issues other than weight or speed. This will commence in the new year. Trading Standards have been proactive in checks on HGV and Cllr Beckwith will update as required.
2. No further updates to add regarding the bowling club and councillors will look at the wire netting around the playing field and update this as appropriate.

## 21/077 To agree the tender document for Grass Cutting

Three potential contractors had been identified and the template for the cutting contract was agreed at 14 cuts per growing season. The outline plan will be circulated and additional cuts for the playing field and Sheep Wash will be included.

**It was resolved that the Clerk will circulate this to three contractors with a submission date of 31st January 2022**

## 21/078 Finance

No receipts received

To approve payments

**It was resolved that payments be approved**

**Appendix i**

## 21/079 Planning Applications

**Signed**  
**Chairman**  
**Date**

# Topcliffe Parish Council

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21/02535/DPN Application for Prior Notification for the proposed demolition of a bungalow  
Lake View, Park Barn Farm, Station Road, Topcliffe, YO7 3SE

Cllr Robson advised that this permission is not required so a decision does not need to be made.

21/01977/FUL Change of use of ground floor from dwelling to shop to sell sandwiches/salads.

Alterations to first floor to provide Airbnb accommodation. Extend parcel storage area to rear.

Alteration to doors and windows on front elevation to oak double glazed units. Repair cobbles at entrance.

Post Office, The Old School, Long Street, Topcliffe, YO7 3RL

**It was resolved that the Parish Council wish to see this application approved and the Clerk will send these comments to the planning authority**

## **21/080 Members Reports/Observations**

1. Cllr Moores gave details of use on the website as the traffic on it has increased. The Village Hall are looking to offer an online booking system and this will be added to the website for them.

## **21/081 Correspondence**

1. Emails have been circulated between meeting and require no further action.
2. A response had been received for the suggestion of placing the War Memorial at the cemetery and further discussion will take place around this.
3. Seedlings Nursery has written to offer thanks for the donation made by the council to their shed.

## **21/082 Next Meeting**

It was resolved the date and time of the next meeting be Thursday 3rd February 2022 at 7.00pm

The meeting closed at 8.10pm

**Signed**  
**Chairman**  
**Date**