

## Topcliffe Parish Council

Minutes of the Ordinary Meeting of Topcliffe Parish Council held via Zoom on Thursday 4th February 2021

Present: Cllrs Morley, Beckwith, Key and Moores.

Also present were: Cllr Robson, Cllr Bardon, Cllr Baker; two members of the public and Alexandra Little, Clerk.

20/060 No apologies for absence were received.

### 20/061 Member of the Public Participation

A member of the public raised the issue about the number of HGVs coming through the village. This will potentially be made worse by the expected increase in traffic when there is development at the industrial estate in Dalton. He has written to the District and County Council to ask for their support with improved signage.

20/062 The minutes of the Ordinary Meeting of the Parish Council held on Thursday 7th January 2021 were signed as a correct record.

### 20/063 To Consider Issues Relating to Parish Open Spaces

1. The clerk is having difficulty obtaining quotes for the Toll Booth and Jubilee Garden walls but will continue to look into these.
2. Lorry Watch - Cllr Beckwith has advised that 437 forms have been submitted with details of vehicles using the village and is awaiting a response from Lorry Watch regarding their action taken. PC Harrison has been involved in the discussions and confirmed that the council is able to photograph these. Many lorries are also coming through Topcliffe from the existing industrial estate at Dalton so there is concern that this will make the problem worse.

**It was resolved that Cllr Moores will write to the local businesses that are particularly relevant and ask them to attend a meeting to discuss how they can help the village by reducing these numbers.**

3. Footpaths & Hedges
  - a. The overhanging trees have been trimmed to 1.2m in line with requirements and the highways officer will continue to monitor the situation.
  - b. It has been established that of Mill Bank steps are a public right of way but are not owned by North Yorkshire County Council and as such they are not responsible for maintenance. Discussion has taken place with Highways.

**It was resolved that a meeting between councillors and a highways officer will take place on 5th February, to work out a way forward.**

- c. Road signage has been inspected and the highways officer will not replace these at this stage as, whilst they look unsightly, they are functional. The Topcliffe Village sign is the responsibility of the Parish Council to maintain.

**It was resolved that the Clerk will request the cost of a replacement sign from HDC**

- d. The structural work at Mill Bank has been tendered for, which will include the damaged bollard at the top of the bank and the work is expected to take place by the end of March.

### 20/064 Financial Matters

1. Receipts
2. Payments for approval

No Payments Received

No Invoices Received

Signed  
Chairman  
Date

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### 20/065 Correspondence

*Correspondence has been circulated between meetings which requires no further action.  
Items requiring a decision will be placed on the next agenda.*

1. No applications for the co-opted vacancy have been received to date, so this will remain open.

### 20/066 Members Observations

None received.

### 20/067 Date of next meeting

An Extraordinary Meeting will be arranged to address a planning application that has just been received.

The next Ordinary Meeting will be Thursday 4th March at 19.00 via video/tele-conferencing facility.

The meeting closed at 19.57.

Signed  
Chairman  
Date