

Topcliffe Parish Council

Minutes of the Ordinary Meeting of Topcliffe Parish Council held via Zoom on Thursday 1st April 2021

Present: Cllrs Morley, Beckwith, Key and Moores.

Also present were: Cllr M Robson, Cllr P Bardon, three members of the public and Alexandra Little, Clerk.

20/078 No apologies for absence were received

20/079 Public Participation

A member of the public offered continued support to the Parish Council in their lorry watch project.

20/080 Minutes

It was resolved that the minutes of the Ordinary Meeting of the Parish Council held on Thursday 4th March 2021 were signed as a correct record.

20/081 Co Option of a Parish Councillor

An application has been received from Mr B Collard for the vacancy of co opted councillor.

Cllr Morley proposed that Mr Collard be accepted as a co-opted councillor, this was seconded by Cllr Moores and was agreed unanimously.

It was resolved that B Collard be co opted to Topcliffe Parish Council and the Clerk will arrange associated paperwork

20/082 To consider forming a subcommittee to work on Lorry Watch matters and agree Terms of Reference

Cllr Moores proposed the formation of a sub committee to include T Bruce, to support the lorry watch programme. This was seconded by Cllr Beckwith and was agreed unanimously. Terms of reference will be agreed at the next meeting.

It was resolved that a subcommittee be formed to include Mr Bruce and Terms of Reference will be agreed on 6th May

20/083 To Consider Issues Relating to Parish Open Spaces including:

1. War Memorial repositioning

The Clerk has discussed this with the interim Vicar and additional information is required for the Archdeacon to make a decision whether the project will need a faculty.

It was resolved that Cllr Morley will provide this information to the Clerk

2. Sheep Wash

Weeds at the bottom are growing back and need to be sprayed.

It was resolved that Cllr Morley will look for a contractor to do this

Two trees have been donated, plus the Magna Carta Oak tree, to be positioned at the Sheep Wash. They need to have appropriate protection to ensure they are safe from damage and rabbits.

It was resolved that the Clerk get prices for posts and rabbit safe fencing and report this to 6th May meeting

3. Jubilee Gardens Wall

An estimate has been received from a local contractor. Cllr Moores proposed this contractor do the wall on Jubilee Gardens first. The Clerk will check the situation regarding planning permission and confirm this to the council.

It was resolved that this contractor is given the work, subject to any necessary planning permission being in place, to a maximum of £1000 in the first instance

4. Toll Booth Repairs

The Clerk is to look at any grants available and feed back to the council at the next meeting.

It was resolved that the Clerk will send the Toll Booth report to the contractor and liaise with him regarding planning

Signed
Chairman
Date

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20/084 Finance

No payments to approve

No receipts to note

Balances of the accounts on 24th March £21,448

20/085 Planning

- a. To Consider Planning Applications received: 21/00331/HYB Hybrid planning application seeking a) Outline planning permission for employment development comprising industrial uses (Class B2/E(g)(iii)) and/or storage or distribution uses (Class B8), including ancillary office space, with associated infrastructure and landscaping; and b) Full planning permission for creation of new main access and road spur with associated infrastructure Part OS Field 6717 Eldmire Lane Dalton North Yorkshire

Correspondence has been received from Dalton 49 and Highways re the signage

Much discussion took place regarding this application. The Council wish to see it go ahead but only if the traffic issues have been addressed so consider themselves to be neutral.

It was resolved that comments to be circulated, agreed in writing and sent to planning committee

- b. To discuss the planning process

Cllr Morley asked the Clerk why planning comments are not always visible on the planning website.

The Clerk explained the process she undertakes to submit comments from the council to the planning authority.

Cllr Robson also suggested that the comments made should be specific and clearly identify if the council is for or against an application, rather than having no observations.

20/086 Correspondence

Correspondence has been circulated between meetings which requires no further action.

Items requiring a decision will be placed on the next agenda.

The Clerk had received a phone call from a resident advising that a memorial bench was to be removed for repainting.

20/087 Members Observations

1. Cllr Beckwith asked if the Jubilee Bench commemorative sign, which is missing, was to be replaced. Cllr Morley will deal with this.
2. The possible football pitch hire discussed in March will not be progressing.
3. Metalwork which was at the back of the football pitch will be removed.
4. Cllr Moores will speak to the contractor re the grass cutting at Back Lane, to check he wishes to continue with it.
5. A Village Hall committee meeting will take place asap to consider reopening possibilities and the Parish Council will be advised as this progresses.

20/088 Date of next meeting

The next meeting will be Thursday 6th May at 19.00 via video/tele-conferencing facility. This will be the Annual Meeting.

The meeting closed at 8.09pm.

Signed
Chairman
Date