

## Topcliffe Parish Council

Minutes of the Ordinary Meeting of Topcliffe Parish Council held via Zoom on Thursday 17th September 2020

Present: Cllrs Morley, Beckwith and Moores

Also present were: 1 Member of the Public & Alexandra Little, Clerk

20/022 Apologies for absence were received and accepted from Cllr G Key and Cllr H Holt. Apologies were also received from Cllrs Baker, Bardon, Robson as they had a prior meeting commitment

20/023 No matters raised by the member of the public

20/024 The minutes of the Ordinary Meeting of the Parish Council held on Thursday 5th March 2020 were signed as a correct record

20/025 County and District Councillors

The Clerk advised that the road closure order for Dalton Bridge was for the drain works and that this does not mean that the road will be closed for the full time, but that there will be some closures throughout the time frame noted

20/026 To discuss matters requiring the attention of the council:

1. Sheepwash is overgrown again, it needs to be cut back and two trees are fallen  
**Resolved Cllr Morley to arrange this to be done by contractor**  
Seed planting was discussed, Cllr Moores proposed £150 spent on seeds to sow this autumn and additional seeds will be own in spring  
**Resolved Clerk to organise the wildflower seeds as soon as possible**
2. Jubilee Garden wall is in a state of disrepair and the fencing still needs to be done. There is also a tree which had sharp spikes in the middle which could be replaced with a fruit tree. D Roberts has offered to donate a replacement tree to the Jubilee Garden  
**Resolved councillors will meet on site and agree a course of action to be brought to next meeting**
3. Mill Bank works are still ongoing and drainage issues are being done by the highways department. Cllr Morley is concerned that the bollards are still not safe and also a resident has complained about the state of the steps leading down, which is dangerous  
**Resolved Clerk to report these matters to highways again**
4. Traffic and speeding is an ongoing concern. Data from the vehicular activated sign will be analysed regularly and a summary of findings will be produced for the website  
Lorries continue to be a problem, Weights & Measures have been in the village reviewing the situation and Cllr Beckwith will forward a form to the clerk which residents can complete to make a complaint to Lorry Watch  
**Resolved traffic issues to continue to be monitored**
5. Footpaths and Hedgerows - the conifers on Long Street near the Toll Booth are forcing pedestrians to walk out into the road.  
**Resolved Clerk to contact footpaths officer and request a site visit**  
Highways have agreed to replace 2 footpath signs and put up one new one in Q4 of this financial year but the rest are functional so will not be updated
6. Toll Booth is in a state of disrepair but as a listed building it will need to be assessed before work can be done  
**Resolved Clerk to arrange HDC Planning Officer to visit the site and offer initial advice**
7. Fencing at both the cemetery and playing field is in need or repair  
**Resolved Clerk to arrange contractor quotes**

Signed  
Chairman  
Date

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20/027 Planning:

- a. 20/01622/FUL Construction of a muck store - The Grange Topcliffe
- b. 20/01725/CAT Application to fell a conifer tree in a conservation area - Columba Cottage 35 - 36 Church Street Topcliffe
- c. 20/01765/FUL Demolition of existing outbuildings and garage to the front of the dwelling and construction of a single storey extension - Mill Rise Front Street Topcliffe
- d. 20/01776/CAT Works to a tree in a conservation area - T1 Sycamore- repollard to where historically done before removal of approximately 2m-3m of growth - The Old Vicarage Front Street

**Topcliffe Parish Council have no objections to these applications**

**Resolved Clerk to feed back comments to the planning department**

20/028 Financial Matters

1. Receipts
2. Payments for approval spreadsheet circulated

**Resolved all payments be approved**

Two new waste bins have been ordered from the district council which will be billed after fitting. Also the Clerk has purchased a licence for ZOOM to allow these meetings to take place for the councils she clerks for.

**Resolved Clerk to invoice ¼ cost of Zoom to Topcliffe Parish Council**

20/029 Correspondence

Nothing further

20/030 Members Reports

Nothing further

20/031 Date of next meeting: Thursday 5th November at 19.00 via Zoom

The meeting closed at 20.00

Signed  
Chairman  
Date