

## **Topcliffe Parish Council**

Minutes of the Ordinary Meeting of Topcliffe Parish Council held at Topcliffe Village Hall on Thursday 5th September 2019

Present: Cllrs Beckwith, Holt, Key and Moores

Also present were: District Cllrs Bardon & Robson, County Councillor Baker, 6 Members of the Public & Alexandra Little, Clerk

19/070 No Apologies for absence were received. Cllr Morley was not present at the start of the meeting so Cllr Beckwith took the chair

19/071 A member of the public, representing the Bowling Club, raised the issue of parking on the playing field. A discussion took place regarding the reasons why the Parish Council has reiterated the need for no parking on that area. It is the duty of the Parish Council to ensure the safety of all children accessing the playing field and this means no vehicular access is allowed, with the exception of maintenance vehicles. Cllr Moores apologised that there would be an inconvenience to the members of the bowling club, but stressed that the Parish Council were resolute in their commitment to preventing vehicles from parking in the playing area

Another member of the public asked the council to give consideration to the entrance to Jubilee Gardens and that a gate should be placed there to discourage children from running out onto the road, this was acknowledged and will be considered when the gardens are re-fenced.

19/072 The minutes of the Ordinary Meeting of the Parish Council held on Thursday 4th July 2019 were signed as a correct record

Cllr Morley joined the meeting and took over as Chairman

19/073 Matters arising from the minutes not covered elsewhere

1. Website is compliant except for updated standing orders. Cllr Beckwith has updated galleries. The Village Hall have requested 5 pages on the website, Cllrs Moores and Beckwith to assist with this to avoid additional charges

**Resolved Standing Orders be added as an agenda item in September**

**Resolved Clerk compile asset register from insurance documents, to be published**

**Resolved Village Hall pages to be developed and access for administration to be given to those pages only on completion, with the Parish Council having overall oversight of all publishing**

2. Village Maintenance including
  - a. Sheep Wash - Work has been completed and the area looks much tidier. A quote for tree levelling at £100 has been received and accepted from Mr Barningham.  
Poaching is still a problem and prevention was discussed

**Resolved Cllr Beckwith and Clerk to look into signage to reiterate residents fishing only**

**Resolved Cllr Morley advise Mr Barningham to undertake work**

- b. Play Area Safety repairs from 2018 report have not been actioned yet

**Resolved Cllr Key to get in touch with Playscheme and establish cost of remedial work prior to next meeting**

- c. The Next Village Tidy Day is planned for 13/10/2019 with Cemetery and Jubilee Gardens being the target areas

**Resolved Parish Council cover the cost of refreshments for volunteers with a £25 donation**

- d. Footpaths have had the drains cleared and weeds sprayed

**Resolved crushed stone be organised for the path and working party will spread this**

Signed  
Chairman  
Date

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Cllr Holt left the meeting

3. Highways Matters - Mill Bank Top has still not been repaired and the wall underneath is causing concern as it is being undermined by water

**Resolved Clerk escalate complaint to J Charlton at Highways and copy Cllr Baker into email**

19/074 County and District Councillors

County Cllr Baker has offered £250 for wildflower seeds and this will be paid direct to Parish Council. North Yorkshire County Council are putting more funding into social care and will have an additional £460,000 to spend on school transport

Cllr Robson explained the timeline regarding the former Lambert Hospital becoming a Herriot Hospice and confirmed that there will be a covenant in place to ensure the building remains for community use

Cllr Baker left the meeting

19/075 New Agenda Items

A meeting regarding Vehicle Activated Signs has taken place with a representative from North Yorkshire County Council. Initially a vehicle survey, in two locations costing £110 + VAT each, was recommended

**Resolved the Parish Council will undertake this survey and revisit the possibility of purchasing a matrix following the results**

No further information regarding moving the War Memorial into Jubilee Gardens has been received so this will be carried forward to a future meeting

19/076 Planning 19/01626/FUL construction of feed mill and 19/01608/FUL construction of access road

These applications were discussed at length

**Resolved Topcliffe Parish Council wish to see the application for the building approved but request further consideration to the access be given, this would be better placed via the Industrial Estate**

19/077 Financial Matters

1. Receipts
2. Payments for approval spreadsheet circulated

**Resolved all payments be approved**

19/078 Correspondence

1. Emails have been circulated between meetings, requiring no further action
2. The Annual Waste Transfer note has been returned by Yorwaste

19/079 Members Reports/Observations

Cllr Key asked for ideas for where to plant the Magna Carta Oak Tree

Cllr Moores commented that the grass cutting was proceeding well

Cllr Morley offered thanks to all who have been involved in making headway with the village projects so far

19/080 Date of next meeting: Thursday 5th September 2019 at 19.00

The meeting closed at 20.54

Signed  
Chairman  
Date