

Topcliffe Parish Council

Minutes of the Ordinary Meeting of Topcliffe Parish Council held at Topcliffe Village Hall on Thursday 5th March 2020

Present: Cllrs Morley, Beckwith, Holt, Key and Moores

Also present were: District Cllrs Robson & Bardon, County Cllr Baker, 1 Member of the Public & Alexandra Little, Clerk

20/011 No apologies for absence were received

20/012 No matters raised

20/013 The minutes of the Ordinary Meeting of the Parish Council held on Thursday 6th February 2020 were signed as a correct record

20/014 County and District Councillors

Cllr Baker reported that the highways will bond the posts and look at repair of the wall

Dalton Bridge - There is an ongoing investigation into the issue with the drain and rectification will take place

Cllr Bardon reported that the planning application for Catton Lane was refused

20/015 Matters arising from the minutes not covered elsewhere

1. Village Tidy Day will be 29th March 10.00 - 12.30 followed by refreshments at the village hall, the costs will be covered again by the Parish Council
2. A light is out at Dovecote Mews
Resolved Clerk to report this to highways
3. Footpaths Officer will come out to look at the Footpath and Bridleways signs and overgrown hedge
4. A piece of road is falling into the garden of a property on Back Lane
Resolved Clerk to report this to highways & copy in Cllr Baker
5. Playing Field - moles are causing damage around the play equipment
Resolved Clerk to engage services of Pest Controller again
6. A proposal has been received from Playsheme regarding updating the play equipment
Resolved Clerk to add this to agenda for meeting in April

20/016 New Agenda Items

- a. Sheepwash Gate -a galvanised steel one will be arranged and fitted
Resolved £500 delegated to Clerk to pay cheque between meetings for this purpose
- b. Draft policies for camera use were reviewed
Resolved Topcliffe Parish Council adopt Data Protection and CCTV policies immediately

20/017 Planning:

19/02599/FU To attach a small portable frame building to existing office area

Oak Tree Farm, Station Road

20/00307/CAT Tree Works

Topcliffe Parish Council have no objections to these applications

Resolved Clerk to feed back comments to the planning department

20/018 Financial Matters

1. Receipts
2. Payments for approval spreadsheet circulated
Resolved all payments be approved
3. An agenda item will be added to April meeting to review the councils plans for projects in the future

20/019 Correspondence

1. Emails have been circulated between meetings, requiring no further action
2. Invitation to VE Day celebration at Ripon Cathedral

Signed
Chairman
Date

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3. Outline of VE Day celebrations taking place in the village

20/020 Members Reports

1. The clerk wished to confirm that councillors should send agenda items to the clerk one week prior to the next meeting for inclusion in the agenda so she can produce it in a timely manner. Meeting minutes will be sent in draft form within approx 1 week of the meeting date, to allow actions to be undertaken
2. Cllr Moores requested that the council undertake a more proactive approach to sharing information about the things they are doing. This will start with the publication of the chairman's report from the TATler and also by adding other items of interest to the village website. The clerk will share these updates via the Parish Facebook page to aim to reach a wider audience

20/021 Date of next meeting: Thursday 2th April 2020 at 19.00

The meeting closed at 20.30

Signed
Chairman
Date