

Topcliffe Parish Council

Minutes of the Ordinary Meeting of Topcliffe Parish Council held at Topcliffe Village Hall on Thursday 4th July 2019

Present: Cllrs Morley, Beckwith, Holt, Key and Moores

Also present were: District Cllrs Bardon & Robson, 2 Members of the Public & Alexandra Little, Clerk

19/059 No Apologies for absence were received

19/060 No Members of the Public comments

19/061 The minutes of the Ordinary Meeting of the Parish Council held on Thursday 6th June 2019 were signed as a correct record

19/062 Matters arising from the minutes not covered elsewhere

1. The Grass Cutting tender had been put out to 5 providers
 - a. two advised they had not got capacity to cut this year
 - b. one quote received was for the playing field only of £675 for the season
 - c. Cllr Moores presented quotes from two local contractors who had agreed to work together to cover all the areas needing cutting, with the costs as follows:

Play Area	£ 55 per cut
Major Routes	£230 per cut
Cemetery	£ 95 per cut
Jubilee Gardens	£ 55 per cut
Total	£435

A discussion took place between councillors regarding the importance of the grass cutting to the village and its residents. Cllr Morley proposed that these local contractors be offered the work for this season, to be reviewed at the next meeting with a view to agreeing a permanent contract for 2020 season. This was seconded by Cllr Moores and carried 4/1

Resolved J Barningham and A Graham be offered temporary grass cutting contract with immediate effect

County Councillor Baker joined the meeting at 19.06

2. Website updates have taken place, some councillors pictures are still outstanding and the general photographs need updating.

Resolved Cllr Beckwith update village photographs

Resolved Clerk add the finance spreadsheet and minutes each month

Resolved Clerk to call R Davies to arrange meeting for Village Hall representative and Cllrs Beckwith and Moores

Resolved Cllrs Beckwith and Moores to liaise with previous website provider to agree a changeover process

3. Parking at Playing Field
 - a. Cllr Moores has approached the bowling club regarding possible use of the website and stop parking on the playing field.

Resolved Clerk to draft a letter to request no further parking take place

4. Sheepwash
 - a. Removal of debris, levelling of tree stumps and tree work needed

Resolved quote for £350 from J Barningham for this work be accepted along with £150 for removal of container in playing field and this be paid between meetings if invoiced

Cllr Beckwith raised the issue of fish poaching at the sheepwash and this will be looked into after the work is completed and a deterrent sought

Signed
Chairman
Date

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5. Jubilee gardens fence needs to be extended and this will be discussed in more detail at September meeting
6. Play Area
 - a. Spring Loaded seat base is damaged
 - b. Dead tree in need of removal
 - c. Fence entering play area is damaged

**Resolved Clerk to request a visit from Playsafety to attend to equipment
Resolved quote for fence work be sought from local provider**

7. Highways Matters
 - a. Mill Bank has been surveyed and damaged observed but nothing further has happened regarding remedial work

Resolved Clerk contact highways to request this be made safe as a matter of urgency

- b. Pathways have already been cleared by the residents on the village tidy, footpath officer has not yet attended re Dean Lane/East Lea to address the drainage issues

Resolved Clerk to request a date for visit from footpaths officer

8. Some metal village benches are in need of repainting

Resolved Cllr Holt request quote from local provider

19/063 County and District Councillors

County Councillor Baker has an allocation of locality budget of £5000 for community and £5000 for environmental projects. Discussion took place around planting wildflowers in areas of the village

Resolved Clerk submit application for funding for wildflower seeds

Cllr Robson reminded councillors of the Parish Liaison meeting on 18th July at 7pm

The woodchip company would be approached again regarding sweeping of the chippings along the village and asked to use the truck covers

Cllr Bardon advised that Planning Committee had approved the application for the Methodist Chapel

County Cllr Baker left the meeting at 20.12

19/064 New Agenda Items

1. Lorry Watch letter has been drafted and reviewed by councillors and list of businesses compiled by Cllr Moores. Random checks to be completed by councillors and volunteers to gather evidence

Resolved Clerk to send letters on behalf of Chairman to local businesses and feedback on checking to be discussed at the next meeting

2. War Memorial in the Methodist Chapel to be relocated into Parish Council care, possibly in location in Jubilee Gardens

Resolved the Parish Council will support this move subject to appropriate faculty/planning consent

19/065 Planning

19/01101/LBC Listed building application for the replacement of 6 windows and 1 Door
6 Riverside Apartments, Catton Road

The Parish Council wish to see this application approved

Resolved Clerk to forward feedback to planning department

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19/066 Financial Matters

1. Receipts
2. Payments for approval

spreadsheet circulated

Resolved all payments be approved

3. Signing Arrangement papers have been prepared by Clerk and ID needs to be provided to the bank

Resolved Clerk and Cllrs Morley and Beckwith to attend the bank on Tuesday at 11am

19/067 Correspondence

1. Emails have been circulated between meetings, requiring no further action
2. Thanks received from Royal British Legion for donation
3. Confirmation received from Mrs Roberts re her interest in the Toll Booth, Cllr Morley to discuss with planning at Hambleton District Council
4. Village Tidy will be 14th July, Hambleton District Council will provide pickers, hi-viz jackets and bin bags and collect the rubbish

19/068 No Other Business

19/069 Date of next meeting: Thursday 5th September 2019 at 19.00

The meeting closed at 20.34

Signed
Chairman
Date