

Topcliffe Parish Council

You are hereby notified of an Annual Meeting of Topcliffe Parish Council
to be held on Thursday 7th May 2026 at 7.00pm in Topcliffe Village Hall

The agendas are detailed below.



Alexandra Robson - Clerk/RFO

1st May 2026

Agenda for the Annual Parish Meeting

APM2601 To Receive Apologies for Absence

APM2602 To note the minutes of the previous Annual Parish Meeting on Thursday 1st May 2025

APM2603 To receive Annual Reports

APM2604 To discuss any other business, including questions from members of the electorate

APM2605 To note the date of the next Annual Parish Meeting as 6th May 2027

Agenda for the Annual Meeting of the Parish Council

26/001 To Elect a Chairman

26/002 To Elect a Vice-Chairman

26/003 To note apologies and approve reasons for absence

26/004 To note the minutes of the previous Annual Meeting on Thursday 1st May 2025

26/005 To review and adopt key governance documents:

- Standing Orders
- Financial Regulations
- Risk Management
- Code of Conduct
- Scheme of Delegation

26/006 To review Financial Matters:

1. To confirm that the Clerk is the Responsible Financial Officer
2. To agree a schedule of Regular Payments
3. To review the asset register and confirm appropriate insurance is in place
4. To consider and approve Annual Governance Return Documents:
 - a. Annual Governance Statement
 - b. Annual Accounting Statements

26/007 To confirm the date of the next Ordinary Meeting of the Parish Council as 2nd July 2026

26/008 To note the date of the next Annual Meeting of the Parish Council as 6th May 2027