

Topcliffe Parish Council

Minutes of an Ordinary Meeting of Topcliffe Parish Council
to be held on Thursday 18th December at 7:00pm in Topcliffe Village Hall

Present: Cllr J Moores, Chairman; Cllr R Beckwith; Cllr C Bumby; Cllr B Collard and Cllr A Eckersley.

Also Present: 5 members of the public and Alexandra Robson, Clerk.

25/044 Members of the public to raise any items of importance (maximum of 10 minutes)

- Several residents raised concerns regarding the planning application for land belonging to The Mount as follows: Impediment to light/privacy
- Issues re right of way on the lane full and free at all times Plan shows a car and trees
- Reduce off street parking for The Mount and bringing more residents who will need parking
- Blocking of all south facing light

The following matters were also raised:

- Long Street verges - a resident persists in parking on the edge for Winn Lane Farm. It was agreed that some additional No Parking signage will be ordered.
- Traffic is travelling at high speed past a residents house and this is happening both ways from very early in the morning. It was agreed to raise this with the police, as Cllr Sladden has not responded on the matter.

25/045 To receive and consider apologies for absence

All councillors were present.

25/046 To note any Declarations of Interest

No declarations of interest.

25/047 To consider if it is necessary to resolve to exclude members of the press and public by virtue of the Public (Admission to Meetings) Act 1960, due to the confidential nature of any items

It was resolved that it was not necessary to exclude members of the press and public

25/048 To receive a report from the NYC Ward Councillor

Cllr Sladden was not present.

25/049 To approve and sign the minutes of the Ordinary Meeting held on the 10th October 2025

It was resolved that the minutes of the Ordinary Meeting held on the 10th October 2025 be approved

25/050 To receive a verbal update on matters progressed since the last meeting

Some progress has been made with HGV Monitoring.

- £20k for the village cameras that have been agreed and will be positioned, subject to NYC approval and next steps which will include Health & Safety assessments. NYC had responded to confirm that lampposts can be used or posts will go in for them to be positioned on and they will pay for the posts if required.
- Cllr Moores had replied to ask for a meeting to be arranged and he will follow this up in January.
- Signage has been put in place using Dalton 49 S106 money and there are some funds for the ongoing monitoring.
- A resident said thank you to the Chairman for all of this as they feel this is to the credit of the PC.

25/051 To note the date of the agreed supplementary survey of the Old Tolbooth scheduled for 17th December

A survey had been scheduled for 17th December, but the surveyor was unwell and a new date will be agreed.

Consideration was given to the next steps and how this may impact the village and to establish a broad range of options. This will be an agenda item for the next meeting.

Signed
Chairman
Date

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25/052 To review quotes received for grass cutting arrangements for the 2026 cutting year and appoint a contractor

The Parish Clerk took no part in this discussion, given her relationship with one of the applicants.

Three contractors had been contacted to provide a quote for cutting in 2026.

Two quotes had been received and one contractor had declined to submit a price.

These quotes were sent directly to the Chairman and he circulated these to councillors for consideration.

One of the quotes received was from the current contractor. Councillors noted that they have done a good job and the village looks tidy and they are reliable.

It was resolved that M S Robson will be awarded the contract for the grass cutting for the 2026 season

25/053 Finance

1. To approve payments
2. To note receipts

Appendix i

It was resolved that payments be made

3. To consider a budget for 2026/2027

It was resolved that the budget be set at £36,205

4. To agree the precept required for 2026/2027

It was resolved that the precept be set at £36,205 and the Clerk will notify North Yorkshire Council

25/054 Planning

1. ZB25/01777/FUL Conversion of an existing outbuilding associated with The Mount Highways have objected to this application on the grounds of requirements for parking

It was resolved that Topcliffe Parish Council wishes to see this application refused for the following reasons:

1. The plan suggests that the alleyway at the side of the development will be used for off road parking and some sort of garden area (the plan shows bushes in this alleyway.) The alleyway is subject to a historical right of way to the houses behind the development and therefore cannot be used for the suggested purpose.
2. The right of way means the development has no offroad parking and any vehicles associated with the development would have to be parked on Church Street. Given the current traffic and associated safety issues in Church Street this is concerning. It should be noted at present the current building is used as a garage for off street parking.
3. The proposed development is considerably taller than the current building. This will undoubtedly block views and light from the neighbouring houses significantly reducing their amenity value and privacy.

25/055 To note correspondence received

Items requiring a decision will be placed on the next agenda

1. An email had been received from 1st Topcliffe Scouts advising that they no longer wished to make use of the former Bowling Club site.
2. An email had been received noting issues with traffic/parking in the village as raised on 25/044.

25/056 To agree the date and time of the next meeting and note the closure of the meeting

It was resolved that the date and time of the next meeting will be 29th Jan at 1900

The meeting closed at 1945

Signed
Chairman
Date