

# Topcliffe Parish Council

Minutes of an Ordinary Meeting of Topcliffe Parish Council  
held on Thursday 5th September 2024 at 7:00pm in Topcliffe Village Hall

**Present:** Cllr J Moores, Cllr R Beckwith and Cllr C Bumby

**Also Present:** Two members of the public and Alexandra Robson, Clerk.

24/027 Apologies

**It was resolved that apologies be received and accepted from Cllr B Collard and Cllr D Roberts**

24/028 To Note any Declarations of Interest

No declarations of interest received.

24/029 To Receive a Report from the Ward Councillor

Cllr Sladden had sent apologies for this meeting. Cllr Moores will liaise with Cllr Sladden to meet regarding the planning application for the Band Stand and Dalton 49 application with a Highways and Planning Officer.

24/030 Minutes

**It was resolved that the minutes of the Ordinary Meeting held on 25th July be approved**

24/031 To receive an update on Village Hall Committee Membership

An update from the Chairman of the Village Hall Committee had been received and a representative from Topcliffe Parish Council (TPC) would be welcome to be a trustee, registered with the Charities Commission.

**It was resolved that councillors will consider becoming trustees individually, not as a TPC representative**

24/ 032 To Consider Urgent Issues Relating to Parish Open Spaces

1. Works have been completed at the Sheep Wash and Play Area
  - a. Himalayan balsam has been cut back
  - b. Play area roof has been felted completely
  - c. Scouts are looking after the fenced area well

It was resolved that the following actions be completed as soon as possible:

- Grass cutting at the sheepwash
- Site visit will take place with play equipment specialist regarding upright and overhead posts
- Hedge cutting in the playing field
- Cllr Moores to speak to grass contractor about cutting the hedge on Back Lane

2. To note recent improvements to traffic signage

New and updated signage has been put in place and S Grimston at Highways has been looking into the progression of the National Highways element of this. An incorrect sign is causing confusion and Cllr Moores will talk to Asenby to liaise with Area6 Highways regarding rectifying this.

The HGV campaign is moving forward positively. The Clerk has emailed the developer regarding the payment for cameras, but has not had a response. Cllr Moores will chase up the payment as there should be sufficient funds to provide the cameras needed and MVAS.

**Signed**  
**Chairman**  
**Date**

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## 3. To discuss update on sewage issues in the village

No issues since the sewer has been updated, a planning application has been submitted by Annington for a new sewage plant and the Clerk will establish if this is a new provision or replacement of existing pipework.

## 24/033 Finance

### 1. It was resolved that receipts be noted and payments be made

### 2. It was resolved that the updated grass cutter be purchased

A request for a donation towards the cost of a defibrillator supplies in Topcliffe had been received.

### 3. It was resolved that TPC will cover the cost of any defibrillator consumables required in Topcliffe

External Audit feedback had been received regarding the value of Parish Council Assets

### 4. It was resolved that an asset valuation policy will be adopted

### 5. It was resolved that the Toll Booth will be revalued by a professional organisation

Councillors noted that the cheque had been handed to the Commanding Officer at Alanbrooke for the defibrillator case

## 24/034 Planning

ZB24/01592/FUL Addition of 3nr dormer windows & front door canopy to front north elevation

The Pinfold, Front Street, Topcliffe, YO7 3RJ

**It was resolved that the Parish Council has no objections to this application**

## 24/035 Correspondence

No additional correspondence received.

## 24/036 Next Meeting

**It was resolved that the date of the next meeting will be Thursday 3rd October at 19:00**

The meeting closed at 20:10

Signed  
Chairman  
Date