

# Topcliffe Parish Council

Minutes of an Ordinary Meeting of Topcliffe Parish Council  
held on Thursday 25th July 2024 at 7:00pm in Topcliffe Village Hall

**Present:** Cllr J Moores, Chairman; Cllr R Beckwith; Cllr C Bumby and Cllr D Roberts.

**Also Present:** Three members of the public and Alexandra Robson, Clerk

## 24/017 Apologies

No apologies for absence were received. Cllr Collard was not present.

## 24/018 Declarations of Interest

No Declarations Interests were received.

## 24/019 To Receive a Report from the Ward Councillor

Cllr Sladden asked the council to respond to the NYC Let's Talk Rubbish survey, which the Clerk will circulate. Councillors requested that Cllr Sladden look into the new vehicle restriction signage at Busby Stoop, as these are not readable. He will pick this matter up with Highways.

## 24/020 Minutes

**It was resolved that the minutes of the Annual and Ordinary Meetings held on 16th May 2024 be approved**

## 24/021 Village Flag Pole

An artist's impression of the potential flagpole was circulated. Councillors discussed the feasibility of this and Cllr Sladden will arrange a meeting with Highways & Planning to look at the positioning of the pole. An application will be submitted, subject to the outcome of this meeting.

**It was resolved that councillors are supportive of this project and will engage in the next steps**

## 24/ 022 To Consider Urgent Issues Relating to Parish Open Spaces

1. Hedges are overgrowing the paths again, near the Toll Booth and also the beech hedge at East Lea and Doctors. The Clerk will submit this on the NYC Portal.
2. Sheepwash is overgrown and is quite wild, it needs to be cut and a commercial grass cutter will be sought. Weed management needs to be done along the edge to prevent seeding of aggressive weeds and the Clerk will arrange this.
3. Jubilee Garden wall is potentially being impacted by trees growing up against it. The Clerk will arrange a tree surgeon to assess this and take out saplings.
4. The Annual Play Area Inspection has been booked for September and some remedial work will be done along the fence line, with post and rail fencing, to deter sheep from exiting the adjacent field. Residents will be encouraged to close the gate behind us.
5. Hedgerows in the Play Area need cutting asap after the end of July. The Clerk will arrange this.

## 24/023 Finance

1. To approve payments
2. To note receipts
3. To agree a donation towards the cost of two defibrillator cases at Alanbrooke.

Appendix i

**It was resolved that TPC will donate £300 and Cllr Sladden will add £300 from his Locality Budget towards the cost of two cases**

**Signed:**

**Chairman**

**Date:**

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## 24/024 Planning

ZB24/00402/FUL Application for an extension to the existing IPN (Inspired Pet Nutrition) Distribution Centre, to rear of existing unit.

ZB24/01141/FUL Change of use of commercial building and agricultural building to use class E; erection of a small agricultural building; and associated works. Park Barn Farm, Station Road.

**It was resolved that the Parish Council has no objections to these applications**

Concern was raised regarding the conditions of planning permissions at Dalton 49 as these do not appear to be reflected in the current applications, along with the dispersal of the £100,000 donation agreed in the S106 agreement.

**It was resolved that the Chairman of the Parish Council and Cllr Sladden will meet with the Planning Officer to consider this and feed back to a future meeting**

## 24/025 Correspondence

Cllr Moores had responded to an enquiry regarding the Millenium Book

A request had been received for a picture of the Magna Carta Tree which the Clerk will send.

Communication regarding Cod Beck stream had been received and Councillors did not wish to take this matter further.

A Yorwaste Waste Transfer Note has been signed by the Clerk.

A request for support in organising an event for Santa to come to the village had been received. Whilst councillors are supportive, it was suggested that the resident liaises with the Church and Village Hall who already arrange events of this type.

## 24/026 To agree the date and time of the next meeting

**It was resolved that the next meeting will be Thursday 5th September at 7:00pm**

The meeting closed at 20:10

**Signed:**  
**Chairman**  
**Date:**