

Topcliffe Parish Council

Minutes of an Ordinary Meeting of Topcliffe Parish Council
held on Thursday 7th December 2023 at 7.00pm in Topcliffe Village Hall

Present: Cllr J Moores, Chairman; Cllr C Bumby and Cllr B Collard.

Also Present: 2 members of the public and Alexandra Robson, Clerk.

23/076 Apologies

It was resolved that apologies be received and accepted from Cllr R Beckwith

23/077 To Note any Declarations of Interest

No declarations of interest received

23/078 Public Participation

A resident noted a streetlight out on Swale View, which the Clerk will report.

A number of military and Tesco vehicles are passing through the village, which will be considered in 23/081.

23/079 To Receive Reports from Ward Councillor

Cllr D Sladden had sent apologies for this meeting and the next, as he had a prior commitment but had offered to meet with the Parish Council to discuss matters of concern. The Clerk and Chairman will arrange this and feedback to the next meeting.

23/080 Minutes

It was resolved that the minutes of the Ordinary Meeting held on 2nd November 2023 be approved

23/081 To Consider Issues Relating to Parish Open Spaces including:

1. To consider HGV Traffic Management

Cllr Moores updated councillors on the meeting he had with K Hollinrake MP and Hazel Dales. Some further communication has passed between NYC and Mrs Dales and the Chairman will continue to move this forward. Additional camera footage has been taken in the last week and this has been submitted to NYC. The Clerk will contact Alanbrooke Barracks regarding their increased use of the village roadways.

Cllr Moores has written to S Grimston (NYC) for advice on the position of cameras that have been previously agreed.

2. To note progress with the sewage issues on Front Street

Yorkshire Water have not made any further progress since their initial promise to improve the situation. An Environmental Health officer from NYC has requested a data monitoring process with a view to moving towards abatement order

3. To update councillors on a meeting with a local organisation regarding the play area building

This meeting was positive and the council wished to gift the use of the land and building subject to a clause to have it back if it is no longer required in the future.

It was resolved that the Clerk be given delegated authority to further the discussions and look into a suitable legal agreement and bring this back to a future meeting

23/082 To consider and adopt an allotment plot rental agreement

A rental agreement was considered and it was agreed that the allotments will be advertised again. A shed had been ordered and would be installed by the manufacturer by the end of January.

It was resolved that the Clerk be given delegated authority to undertake this

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23/083 Finance

1. To approve payments
2. To note receipts

Appendix i

It was resolved that payment be made and receipts noted

3. To confirm the implementation of the National Joint Council pay award

It was resolved that the council will implement this for the Clerk

23/084 Planning

ZB23/02375/FUL Installation of two EV charging bays, Starbucks Diner 168, Topcliffe, Thirsk

It was resolved that the Parish Council has no objections to this application

23/085 Correspondence received as below was noted:

- The War Graves Commission has removed the dead tree in the Cemetery.
- New Cemetery Gates are ready and the wall is in need of some work, so this will be looked into.
- Friends of Topcliffe School have written requesting support, councillors will consider this on 1st Feb.
- A village Christmas Tree has been put up and the council will donate £75 towards the cost of this.
- No update has been received from NYC regarding the positioning of a flagpole, the Clerk will chase this up.
- A willow tree near the old mill has been reported as unsafe, Cllr Bumby will arrange for this to be looked at.

23/086 The date and time of the next meeting was Thursday 1st February 2024

The meeting closed at 19:57