

Topcliffe Parish Council

Minutes of an Ordinary Meeting of Topcliffe Parish Council
held on Thursday 1st June 2023 at 7.00pm in Topcliffe Village Hall

Present: Cllr J Moores (Chairman), Cllr R Beckwith and Cllr B Collard.

Also Present: Two members of the public and Alexandra Robson, Clerk.

23/020 Apologies

It was resolved apologies be received and accepted from Cllr C Bumby and Cllr D Roberts

23/021 To Note any Declarations of Interest

No declarations of Interest.

23/022 Public Participation

No comments.

23/023 To Receive Reports from Ward Councillor

Cllr D Whitfield is on a period of sickness absence. Councillors are concerned that there has been no representation from the new councillor in the last year.

It was resolved that the Clerk will keep in touch with the leader of the Green Party to make them aware of any outstanding issues

23/024 Minutes

It was resolved the minutes of the Ordinary Meeting held on 4th May 2023 be approved

23/025 To Consider Issues Relating to Parish Open Spaces

- Cllr Moores noted the reenactment activities taking place on 3rd June.
- The Clerk confirmed that the fence to protect the play area was ordered with a 10 week lead time.
- Platinum Park Works are starting on 5th June, with an estimated 6 week lead time. Risk Assessments have been received and the work will begin with the path. There are 18 planned allotments with a waiting list of 7.
- Grass Cutting frequency has been raised in the village.
It is recommended that the cutting was arranged fortnightly in the growing season and the Clerk will arrange this with both contractors.
Residents are to be encouraged to contact the Clerk if they have issues with the grass cutting.
Costs of grass cutting will be reviewed in the budget in November and additional precept will be added, if required, to the 2024 budget.
- A Village Tidy Day will be the 1st July and Cllr Collard will update councillors about this.
- A resident has asked councillors to consider issues relating to speeding traffic which was discussed.

23/026 To discuss the provision of a flagpole in the village and agree next steps

Cllr Moores had been in discussion with the Chairman of the Village Hall Committee and a proposal will be brought to a future meeting.

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23/027 Finance

It was resolved payments be approved and receipts noted.

Appendix i

It was resolved the Annual Governance Statement be approved

It was resolved the Accounting Statements be approved

It was resolved the Clerk will submit the associated documents to the External Auditor

23/028 Planning

ZB23/00949/FUL Change of use of Pond End annexe to separate residential unit, changes to fenestration, separation of properties and Construction of boundary wall and fence.

It was resolved that the Parish Council has no objections to this application

23/029 Correspondence

A representative of the Church was in touch about the website and they will be given access to their area.

23/030 Next meeting

It was resolved that the next meeting will be Thursday 6th July 2023

The meeting closed at 19.47