

## Topcliffe Parish Council

Minutes of the Ordinary Meeting of Topcliffe Parish Council held on  
Thursday 6th October 2022 at 7.00pm in the Village Hall Lower Committee Room

Present: Cllr J Moores (Chairman), Cllr R Beckwith, Cllr C Bumby and Cllr D Roberts.

Also present were: Cllr M Robson, two members of the public and Alexandra Robson, Clerk.

### 22/036 Apologies

Apologies for absence were received and accepted from Cllr B Collard, Cllr P Bardon and County Cllr D Whitfield.

### 22/037 To Note any Declarations of Interest

No Declarations Interests received.

### 22/038 Public Participation

A resident asked how to request yellow lines or the extension of the white line outside a farm entrance as there is an issue with parking. This is an ongoing issue and the Clerk will report this to Cllr Whitfield and Area2.

### 22/039 To Receive Reports from Ward Councillors

Cllr Robson will arrange some additional sandbags for the village for the winter months. He also advised Yorkshire Air Ambulance to request a meeting with the Parish Council or to attend a future meeting.

### 22/040 Minutes

**It was resolved the minutes of the Annual and Ordinary Meetings held on 4th August 2022 be approved as a correct record**

22/041 To consider provision of a "Warm Space" and agree actions the Parish Council can take to support this  
This matter was discussed fully.

**It was resolved that councillors would offer their time as volunteers to support this initiative initially and that a financial donation would be considered if required in the future**

22/042 To update on the project to revitalise the play equipment and surrounding green space

A public survey has been produced and as many responses as possible are required to support any future decisions. Costings were discussed for a number of improvements. Parking is a concern and this is also included in the survey. Sheep are still getting into the field and councillors will look into this.

22/043 Issues Relating to Parish Open Spaces

Renovation and replacement of benches in Jubilee Gardens was discussed. Cllr Roberts offered to undertake repairing of benches.

**It was resolved that a memorial bench will be placed by a resident in the Jubilee Gardens and the additional benches will be refurbished**

Fishing at the Sheep Wash was discussed as a number of residents have had altercations with fishermen at the location. The police have been involved and the River Bailiffs have been requested to visit more regularly.

**It was resolved that further investigation will take place to ensure fishing is only taking place on appropriate land**

Traffic Management inc HGVs

A draft letter of response to Highways had been circulated in advance of the meeting. Thanks were offered to T Bruce and Cllr Beckwith for their input with this matter.

**It was resolved that this letter would be sent to NYCC Area 2, Council Leaders and K Hollinrake MP**

Trading Standards had sent a short update to Cllr Beckwith. There had been 5 tracking days, 11 offenders were identified and 2 prosecutions were underway.

Signed:

Chairman

Date:

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Cllr Roberts noted that an ANPR camera had been positioned in the village and 17 offending vehicles had been reported to NYP. Only 2 of these were local. Full data protection compliance is in place and data is encrypted. It was reiterated that enforcement and signs were still the key requirements for improving the HGV movements and the Parish Council.

### 22/044 Finance

- a. To approve payments
- b. To note receipts

Appendix i

#### **It was resolved that payments be approved and receipts noted**

Thanks were given to Cllr Robson for his support in the transfer of the playing field land, as the Land Registry entry has now been confirmed.

### 22/045 Planning

22/02070/FUL Conversion of redundant adjacent farm buildings including some demolition to form a single dwelling including an associated annex - Winkstead House, Station Road, Topcliffe, YO7 3SE

#### **It was resolved that the Parish Council has no objection to this application**

### 22/046 Correspondence

- a. Two letters had been received from Alanbrooke Barracks regarding the safety of traffic along the road outside the barracks. These were acknowledged and will be circulated to councillors for information.
- b. Requests had been received from residents to move the speed sign to an alternative location.

### 22/047 Next Meeting

The date and time of the next meeting was agreed as Thursday 3rd November at 7pm in the Village Hall.

### 22/048 The meeting closed at 8.13pm

Signed:  
Date:

Chairman