

## Topcliffe Parish Council

Minutes of the Ordinary Meeting of Topcliffe Parish Council held on  
Thursday 3rd November 2022 at 7.00pm in the Village Hall Lower Committee Room

Present: Cllr J Moores (Chairman), Cllr R Beckwith, Cllr B Collard and Cllr D Roberts.

Also present were: Cllr M Robson, Cllr P Bardon, three members of the public and Alexandra Robson, Clerk.

### 22/049 Apologies

Apologies for absence were received from County Cllr D Whitfield. Cllr C Bumby was not present.

### 22/050 To Note any Declarations of Interest

No Declarations Interests received.

### 22/051 Public Participation

A resident asked for an update regarding white lining along Long Street, no update has been received.

### 22/052 To Receive Reports from Ward Councillors

No specific reports were given.

Cllr Beckwith thanked Cllr Robson for intervening with the deferral of the planning application at Eldmire Farm.

### 22/053 Minutes

**It was resolved the minutes of the Ordinary Meeting held on 6th October 2022 be approved as a correct record**

### 22/054 To review the results of the survey of the play area and agree next steps

A discussion took place regarding the survey and a list of items was circulated to consider.

**It was resolved that this item will be placed on the agenda for the next meeting and a priority list will be agreed**

### 22/055 Issues Relating to Parish Open Spaces

Traffic Management inc HGVs: A significant amount of HGV's have been captured on the cameras. Some signage drawings have been circulated for the larger roads but the local signage has not been agreed. Dalton 49 have had this signage designed. A meeting is taking place with Highways on 10th November and feedback will be brought to the next meeting.

General Village Maintenance: Grass Cutting will be undertaken in November as the last cut of the year.

A resident has been successful in securing trees from Woodland Trust.

**It was resolved that some of these will be planted along the edge of the playing field but the rest will be cared for and planted at a future date**

### 22/056 Finance

- a. No payments to approve
- b. To note receipts

Appendix i

It was resolved that payments be made

- c. To consider and agree the Parish Council requirements for Precept 2023 2024

**It was resolved that the Parish Precept will be increased to £16,600 for the Financial Year 2023 2024**

### 22/057 Planning

22/02340/FUL Replace 2No wooden windows and 1 x set of wooden French to rear  
8 Riverside Apartments Catton Road Topcliffe YO7 3RZ

**It was resolved that the Parish Council has no objections to this application**

Signed:

Chairman

Date:

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22/01474/OUT Outline application for employment development  
Eldmire Farm, Eldmire Lane, Dalton

Discussion took place regarding this application and the impact of this development on the surrounding areas, in particular for the HGV impact. Whilst the council is broadly supportive of the development, they want to receive reassurance that additional conditions will be met, to enable efficient enforcement of HGV movements.

**It was resolved that a flyer will be circulated to encourage residents to comment on the application**

**It was resolved that Cllr Moores will collate the Parish Councillors comments and councillors will approve this by email in advance of 15th November**

**It was resolved that the Clerk will submit the comments to the planning authority**

22/058 Correspondence

- a. A letter had been received from the Village Hall Committee Chairman requesting a contribution from the Parish Council towards a Christmas Tree and commemorative flagpole. This is agreed in principle and costs will be obtained from the committee and brought to a future meeting.
- b. A letter had been received regarding the ongoing sewage issues and requesting support with Yorkshire Water. Cllr Moores is already in communication with Yorkshire Water and the Environmental Health team and will continue with this.
- c. A resident had written to request that cemetery vegetation be cut back as it is becoming difficult to tend graves at the edge of the cemetery. The Clerk will find a contractor to quote for this.

22/059 Next Meeting

The date and time of the next meeting was agreed as Thursday 1st December at 7pm in the Village Hall then 2nd February 2022.

22/060 The meeting closed at 8.13pm

Signed:  
Date:

Chairman