

# Topcliffe Parish Council

Minutes of the Ordinary Meeting of Topcliffe Parish Council  
to be held on Tuesday 7th April at 7.30pm in the Angel Inn Conservatory.

Present: Cllr J Moores (Chairman), Cllr R Beckwith, Cllr B Collard and Cllr M Morley

Also Present: Cllr Mark Robson, Cllr Peter Bardon, twenty five members of the public and Alexandra Robson, Clerk

21/095 Apologies

**It was resolved that apologies be received and accepted from Cllr T Bruce**

21/096 No Declarations of Interest

21/097 Members of the Public

Mrs Roberts made a statement regarding HGVs and proposed alterations to the vehicle weight limits in the village. Much discussion took place between residents, business owners and councillors and it was agreed that there would not be a resolution today. Cllr Moores notes that a lot of the questions are for the Highways department.

It was agreed that the signage needs to be improved and was confirmed that the Parish Council did not wish for any changes to detrimentally affect the farming community.

**It was agreed that the Clerk will contact the Highways department with a view to arranging a meeting for public/residents and businesses.**

Mr Pearson outlined plans for the Platinum Jubilee Celebrations. It is hoped that the event will break even, but the PC will be in support and underwrite this to a maximum of £1000. This was agreed in principle, a breakdown will be sent to the Clerk and this amount will be ratified at a future meeting.

21/098 Reports from Ward Councillors

Cllr Robson noted that the tree for the Jubilee is now in place. A Government £150 rebate on council tax will be deducted via direct debit if you pay monthly or upfront if you pay in full. If you pay monthly in person by cash you have to apply for the deduction.

21/099 Minutes

**It was resolved that the minutes of the Ordinary Meeting held on 8th March 2022 be signed as a correct record**

21/100 Issues Relating to Parish Open Spaces

- HGV Update as 21/097. An email has been received from highways who have recognised there is a problem but have not made any steps forward. Cllr Beckwith has had an update from Trading Standards and they have committed to do more vehicle tracking.
- Thanks were offered to Cllr Morley and Cllr Collard for their efforts at the Sheepwash. The work has been undertaken and the shrubs planted. Two copper beech trees and the Magna Carta Oak Tree are to be planted as soon as possible. A bench will be added to make this area a nice amenity.
- The Play Area replacement bin is due to be installed this month. Thanks were offered to HDC for their help with this. Cllr Collard advised that the grass cutting contractor is able to refurbish the picnic benches prior to the jubilee. The Clerk will circulate details of some recycled furniture to councillors.

**It was resolved that two will be refurbished and a new one will be purchased**

**21/101 To ratify the arrangements for Grass Cutting for the 2022 Season**

**It was resolved that M Simpson will cut the playing field and cemetery at £170**

**It was resolved that M Darville will cut the rest of the village as per the village plan at £250**

**21/102 To confirm council policies adopted as follows:**

- Councillors Code of Conduct
- Standing Orders
- Financial Regulations

**It was resolved these policies be adopted**

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## 21/103 Finance

- To approve payments
- To note receipts

**It was resolved the payments be made and receipts noted**

- To approve the Annual Governance Return Statement

**It was resolved the Annual Governance Return Statement be approved**

- To agree submission of the Smaller Authorities Exemption Certificate

**It was resolved the Smaller Authorities Exemption be approved**

- To confirm Independent Examiner instruction

**It was resolved the Independent Examiner be instructed**

## 21/104 Planning Applications

- 22/00608/FUL Provimi Ltd
- 22/00543/FUL Inspired Pet Nutrition
- Licencing Application for the Post Office

**It was resolved that Topcliffe Parish Council has no objections to these applications**

## 21/105 Correspondence

*To note correspondence received and consider any necessary action*

Mrs Roberts re HGV Consultation with NYCC Highways

D Allen had written regarding the organisation of a Litter Pick in June. Cllrs Collard and Morley will arrange this.

An update had been received regarding the Jubilee Gardens proposal for an ambitious renovation project.

The cost for this is high and the council are keen to discuss this further with the resident whose idea it was.

The PC can look at a possible grant application for this.

21/106 No further members' reports/observations.

Nothing further.

21/107 Agenda Items for the next meetings

To consider putting a bench on Wynn Lane (June)

To discuss the Jubilee Garden renovation project (June)

21/108 Next Meeting

**It was resolved that the date and time of the next meeting be confirmed based on the availability of the Village Hall. This will be the annual meeting.**

The meeting was closed at 8pm