

Topcliffe Parish Council

Minutes of an Ordinary Meeting of Topcliffe Parish Council held on
Thursday 30th March 2023 at 7.00pm in the Village Hall Lower Committee Room

Present: Cllr. J Moores (Chairman), Cllr. Roy Beckwith, Cllr. C Bumby, Cllr. D Roberts.

Also present: Four members of the public, Cllr. P Bardon, Cllr. M Robson and Alexandra Robson, Clerk.

22/098 Apologies

It was resolved apologies for absence be accepted from Cllr B Collard

NYCC Cllr. Whitfield was not present.

22/099 Declarations of Interest

No Declarations of Interests

22/100 Public Participation

Some follow up from the matter raised last meeting regarding tractor damage on the pavement was noted, as this has been repaired.

A property on Back Lane is in a state of disrepair, but this is a civil matter unless the building is not secure or there is an environmental health risk.

22/101 Reports from Ward Councillors

Cllrs. Robson and Bardon wished to note thanks to the PC for their support over recent years.

Cllr. Moores offered gratitude to both councillors for their advice and help over their years of service, as these have been invaluable.

22/102 Minutes

It was resolved that that the minutes of the Ordinary Meeting held on 2nd March 2023 be approved

22/103 Issues Relating to Parish Open Spaces Including

a) Traffic Management inc HGVs

Cllr. Moores had attended a meeting on Wednesday and, whilst it was agreed that the signed zone no longer meets the requirements given the development of the businesses. A six month review will take place to allow the success of measures to be monitored. Cllr Moores has asked for clarity on how this will be done. Volunteers are required for the enforcement exercise and Cllr. Moores will contact these and start the project.

b) General Village Maintenance

A contractor will undertake the cemetery work wb 3rd April,

A Village Tidy Day will be organised by Cllr B Collard.

22/104 Update on the progress of the Platinum Park regeneration project

A start date of 5th June has been agreed. The path will be put in first then play equipment following that.

The existing container will be reviewed with a view to removing it.

Currently the grass cutting is done by a contractor and if additional cuts are required, these will be requested.

It was resolved that the Clerk will arrange for the mower to be assessed by a professional

It was resolved that the Clerk will look at the fencing requirement to secure the area against sheep

22/105 Finance

a. To approve payments

b. To note receipts

It was resolved that payments be approved

Appendix i

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- c. To agree purchase of a Moveable Vehicle Activated Sign

Consideration was given to the possibility of solar powered signage.

It was resolved that a sign will be ordered subject to appropriate NYC approval, with a spare battery

22/106 Planning

- a. 23/00608/FUL Removal of Two Static Caravans (Siting of One Made Lawful as Part of 21/02974/CLE) and Conversion of Agricultural Buildings to Form One Replacement Dwellinghouse

The Parish Council has concerns about this application as it represents a loss of a smallholding with agricultural use being converted into a residential property.

It was resolved that the Clerk will feedback these comments to the planning authority

22/107 Correspondence

A letter regarding a commemorative bench had been received. Discussion took place regarding a commemorative gift for the Coronation. The Clerk will liaise with a resident to discuss an appropriate item.

Information regarding the new authority will be placed on the website.

22/108 Members' reports/observations

Any item requiring a decision will be placed on the next agenda

22/109 Date and time of the next meeting

It was resolved the date of the next meetings will be 4th May 2023 (Annual Meeting) and 1st June 2023

Meeting closed 20.02