

(Meeting to take place immediately following the AGM)

MINUTES

1. Attendance: Andrew Eckersley, Emily Collard, Tony Bruce, Doug Allan, Anne-Marie Mulley, Richard Byas, Malcolm Morley, Karen Morley, Jane Burnett, Nicola Wood, Sarah Halshaw.  
Apologies: Linda Robinson, Lee & Alison Wainwright, Paul Walpole.
2. **New officers of the committee** - as appointed at the AGM
3. **Minutes and matters arising from meeting on 7 March (& items on hold from earlier meetings).**
  - SPV solar lights to be installed at front right corner of Village Hall - AE to install this week.
  - Concert/Dance – The Flying Oysters – Saturday 22 April – raised £389 for village hall.
  - Floor maintenance - main hall – work undertaken over the weekend 15 and 16 April.
  - Power washing of external footpaths and steps, plus removal of greenery from boundary wall – completed by MM and DA.
  - Free use of the village hall to the Warm Hub for next winter – TB raised concerns as circumstances may change, plus enough money was raised for them to pay rent. It creates a precedent. Decision made to rescind decision from last meeting and committee will make final decision near the time.
4. **Hallmaster – Booking Matters**
  - The Angel – bookings transferred as a result of temporary closure – Quiz Night and Knit & Natter – both happy with new arrangement and likely to stay in village hall and not go back to The Angel when it reopens.
  - Revised hire charges – reviewed and new charges agreed.
  - Policy and approval arrangements on offering free hire – on an ad hoc basis, but need to be careful of making a precedent.
  - System administration – useful for everyone to have administrative purposes. People need to help out as much as possible.
5. **Treasurer’s Report – see AGM report**
  - Budget balance – same as AGM report
  - Insurance Renewal and Asset Register – renews in the autumn.
- 5 **Governance/Insurance/Business/ Maintenance/H&S Checklist**
  - Regular Checklist – review of actions (updated checklist circulated) – reviewed and nothing to report.
  - Revised list of Trustees and Committee Members – as of AGM
- 6 **Items for Information//Decision/Future Consideration**
  - 6.1 **Ground maintenance** – Specification prepared (previously circulated) and quotations received from three companies. Work started 5<sup>th</sup> May and completed 9<sup>th</sup> May. Skip will arrive this week for removal of rubbish. Otherwise, all completed and looks good. New turf needs to be watered twice a day if not rained - KA, DA and AE to help.
  - 6.2 **Safeguarding** – Linda Robinson will take on roll as lead committee member.
  - 6.3 **Frost protection** – outcome of discussions with MyElectrics – install timer to electric board which will turn off heaters after a certain time.
  - 6.4 **Exterior front wall of Hall** - cleaning of artexed surface on exterior face of Village Hall – needs cleaning regularly with soapy water and soft brush, as part of annual working party. AE and DA to help.
  - 6.5 **King’s Coronation Celebrations** – 6 May 2023 – nothing to report.  
AE proposing a flagpole with green oak frame to commemorate Kings Coronation within village hall grounds. Further information to follow once AE progressed.
  - 6.6 **Miscellaneous works** – MM has undertaken a range of small works –

Renewal of smoke detectors – AE to check with MyElectrics.

Put new junction box on wall.

New check strap on front door.

Replacement of filters in kitchen water heater and replacement of carbon 'washers' in kitchen taps (spare in upstairs cupboard).

Cleaned steps and patio and removed ivy.

Replacement of ceramic cartridges in ladies toilet tap; and new outside tap valve.

**6.7 Recycling** – DA to enquire at the council for a recycling bin for glass and tin.

**6.8 Events planned** – Produce Show Saturday 2 September and Race Night Saturday 14 October – will need committee help to set up

**7. AOB** – KM organising brunch and craft fayre on 6<sup>th</sup> August.

**8. Date of next meeting** – July TBC